



J. Michael Coleman Scholarship Application Procedures

Scholarship

The scholarship is awarded annually to a young or emerging professional working in commercial real estate to attend BOMA International's Annual Conference and Expo (June event). The scholarship covers registration plus \$500 to be used toward other costs (travel, hotel, etc.).

Eligibility

Only young or emerging professionals are eligible. A young or emerging professional is defined as a BOMA member working full-time in commercial real estate whose responsibilities include managing or operating commercial properties and who has five (5) years or less experience in the industry. BOMA membership may be at the local level.

Application Procedures

Please submit the following in pdf format to BOMA International no later than April 1 each year. Please combine all documents into one pdf:

1. Cover letter (no more than 2 pages) that includes your full name and contact information and the following information:
 - a. Why you are interested in the scholarship
 - b. Brief description of your career goals
 - c. What you hope to learn/participate in at the BOMA conference and Expo and how it will impact your work/career.
2. Letter of recommendation from your employer (no more than 1 page) confirming that you meet the definition of young or emerging professional (see eligibility above) and explaining why you are being recommended for the scholarship.
3. Letter of recommendation from your BOMA local association (no more than 1 page) confirming that you are a BOMA member and explaining why you are being recommended for the scholarship.
4. Copy of your resume, including education and work history.

The pdf packet should be emailed (preferred) or mailed to: Coleman Scholarship, Attn. Amy Chisholm, BOMA Foundation, 1101 15th Street, NW, Suite 800, Washington, DC, 20005. Email achisholm@boma.org. All applications must be received no later than April 1 each year.

Other Requirements

Scholarship winners will be provided with a complimentary conference registration, but are responsible for making their own hotel and travel arrangements. Winners are required to attend the entire conference (Sunday, Monday, Tuesday), provide feedback to conference organizers on your experience, and share a testimonial that can be used to promote future conferences.

Questions? Amy Chisholm, VP, Education and Meetings, BOMA International, 202-326-6313, achisholm@boma.org.