



Client: *Smith Commercial Management, Inc.*

Smith Commercial Management Inc. provides excellence in property and construction management services through our customer-focused and service-oriented process. Smith Commercial Management Inc. manages over 1.2 million square feet in more than 30 commercial properties located in Silicon Valley, the Bay Area, Sacramento, Northern California and beyond. Smith Commercial Management Inc. strives to maximize their clients' return on investment through excellent property management, Accounting & Administration and Brokerage Services.

Objective:

The client needed assistance in lease administration services that included driving critical date management, monthly commercial billing as well as finance & accounting activities for their real estate portfolio.

Solution:

The client sourced Retransform, a global real estate service provider who can implement a dedicated team to manage critical dates and monthly commercial billing to the tenant, including generation of monthly financial reports. The team deployed best practices by creating project documentation like checklists, understanding the scope and preparing for an adequate mitigation plan to reduce foreseen risks.

Results:

Retransform's team performance in the deliverables encouraged the client to involve them in managing additional activities related to Certificate of Insurance (COIs) for both tenants and vendors. Retransform played a predominant role in validating insurance compliance, tracking expirations as well as collect all pending certificates and maintain proper documentation. As a result of Retransform's services, Smith Commercial ultimately improved on their internal efficiencies and business strategies and was happy with Retransform's help.

Employees: 10+
Satellite Offices: n/a
Headquarters: Morgan Hill, CA
Regional offices: n/a
Industry: Real Estate

For more information, contact us:
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